



# E-RATE WEBINAR

## GETTING STARTED: E-RATE FILING AND FUNDING

WEBINAR 3/3

DECEMBER 3, 2013

4:05 to 4:50 MST, Free



### > TOPICS OF DISCUSSION

- Contract requirements
- Gather documents and submit Form 471
- Document retention, deadlines, and when to expect a funding decision

#### Knowing how to get started with E-Rate funding is often the most difficult step.

Join us for this free webinar to help get you started on the path to E-Rate funding, plus tips and tricks for first-timers. You'll learn about Discount Rates, Deadlines, Program Requirements and how to get the most of your Funding Request.

**Presenter:**  
**Mark Sheen,**  
*Collective IT Founder,  
Chief Technologist*



Mark has been with CIT from the beginning. He earned his bachelor's degree from Arizona State University and has numerous IT and teaching certifications and endorsements. Mark has a background in education with over 6 years as a teacher and another 3 years in school administration. He is currently an MIS candidate at Harvard University.

**Mark has trained school boards, technology leads and administration staff to take advantage of E-Rate funding since 2010.**

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The **Collective IT E-Rate Webinar series** are free webinars that provide regulatory information and updates to keep your school up-to-date on new technologies, program updates, and best practices to address key issues that impact your organization.

Find out more by contacting [info@thecollectivetech.com](mailto:info@thecollectivetech.com)